

2016

Integrated Financial Management System

SubOrdinate User Creation – User Manual

This document will help HoD/BCO in understanding of the process of creation of subordinate users under IFMS application.

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1 Introduction

1.1 About IFMS

Integrated Financial Management System (IFMS) is an e-Governance initiative of Rajasthan Government for effective, accountable and transparent Public Finance Management. IFMS has been conceptualized as an umbrella system covering all modular systems and their integration. The main objective of IFMS is to achieve computerization of state wide financial transactions and efficient monitoring and facilitate a Single Window interface across various functions.

1.2 Help Desk

In case of any query please contact at Help Desk –

Email ID	ifms-rj@nic.in
Phone No.	0141 -5153222
Extension	4452

2 Product Features

- (1) Web application is developed in ASP.NET
- (2) Reports are generated using Crystal Reports and SQL Server Reporting tool.

3 Installation Instructions

3.1 Software requirement

- Internet Explorer 7.0 or higher version
- PDF Acrobat Reader (9.0)

3.2 Hardware requirement

- Pentium 4 Desktop
- 512 MB RAM
- Printer (Dot-Matrix Printer or Laser)

3.3 Networking requirement

- Internet Connection with uninterrupted 512 kbps speed

3.4 Installation procedure

- User need to Access the application through following URL

URL: <http://ifms.raj.nic.in/>



Figure No.-1

4 SubOrdinate Users:

This form helps Hod/BCO user to create Sub ordinate User for Office and DA under IFMS for specific office. The Hod/BCO will login to the IFMS using the web based application for User of Sub ordinate User.

4.1 SubOrdinate Users for Offices:

Finance \longrightarrow Budget Distribution \longrightarrow Users for Subordinate Offices

The screenshot shows the 'Users for Subordinate Offices' form within the Department of Finance, Government of Rajasthan, IFMS interface. The form has the following fields:

- BFC Unit:** A dropdown menu with the text 'Select BFC Unit...' and a callout box containing the number '1' pointing to it.
- User Type:** A dropdown menu with the text 'Office ODA'.
- Office:** A dropdown menu.

Below the form are two buttons: 'Create User' and 'Cancel'. The page header includes the Department of Finance logo, the IFMS title, and user information like 'Welcome: CE PWD' and 'Level: HOOD User'. The footer contains copyright information: 'Copyright © 2014. All rights reserved. IFMS Version 2.0 Powered By: NIC, Jaipur (Rajasthan)'.

Figure No.-2

- 1) Select the 'Bfc Unit' drop down list.
- 2) Choose the User type and when click on user type then show diagram as



Figure No.-3

3) When click on Officeuser Type then create user show in list and remaining office list is showing in office drop down list. Select the office for creating sub ordinate users.



Figure No.-4



Figure No.-5

4) Click on Create User button then system automatically create the user and password for selected offices.



Figure No.-6

4.2 SubOrdinate Users for DA:

- 1) Select the Bfc Unit from BFC unit drop down list.
- 2) Select the User Type as DA
- 3) Select the Office from Office drop down list.

The screenshot shows the 'Users for Subordinate Offices' form with the following fields and values:

- BFC Unit:** 97.Public Works Department, Jaipur
- User Type:** Office - DA
- Office:** 2753.2 EX-PWD (B&R) OC, Barmer

Buttons: Create User, Cancel

Office Id	Office Name	Login Id	Login Name
9084	XEN PWD CITY DIV.-2 JAIPUR	ds.9084	9084-XEN PWD CITY DIV.-2 JAIPUR
11488	EX-EN- P.W.D. (B&R) Barmer	ds.11488	11488-EX-EN- P.W.D. (B&R) Barmer

Figure No.-7

4) Click on the Create user for creates the subordinate user for DA.

The screenshot displays the 'Users for Subordinate Offices' form in the IFMS application. At the top, a notification box indicates 'Data saved Successfully and Password: 275097 for Office Id (2751)'. The form contains the following fields:

- BFC Unit:** 87-Public Works Department, Jaipur (Callout 1)
- User Type:** Office & DA (Callout 2)
- Office:** --Select Office-- (Callout 3)
- Buttons:** Create User (Callout 4) and Cancel

Below the form is a table listing office details:

Office Id	Office Name	Login Id	Login Name
2751	X.En.PWD SAI & OC Jhalawar	ds.2751	2751-X.En.PWD SAI & OC Jhalawar
9084	XEN PWD CITY DIV-2 JAIPUR	ds.9084	9084-XEN PWD CITY DIV-2 JAIPUR
11488	EX.EN.PWD.(BAR) Barmer	ds.11488	11488-EX.EN.PWD.(BAR) Barmer

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Figure No.-8